

**Minutes of the additional Finance & General Purposes Committee of the  
Lower Severn (2005) Internal Drainage Board  
Meeting held Wednesday 11<sup>th</sup> December 2019 at 10.30 am  
At the Gables Hotel Falfield**

Present:

Ald C Williams  
Mr J Hore  
Mr G Littleton  
Mr J Cornock  
Cllr M Riddle

Chairman

Mr G Simms  
Ald M Sykes  
Cllr R Griffin

Martin Dear  
Louise Reading

Accounts Officer  
Minutes

AO

<b>2976</b>	<p><b>Election of Chairman.</b> The AO invited nominations for Chairperson. Cllr Riddle nominated Ald Williams and this was seconded by Mr Littleton. All Members were in favour.</p> <p>Cllr Riddle thanked Ald Williams for his work over the last year.</p> <p><b>It was resolved unanimously that:</b></p> <ul style="list-style-type: none"> <li>• <b>Ald Williams be elected Chair of the Committee for the coming year</b></li> </ul>	
<b>2977</b>	<p><b>Apologies</b> Apologies were received from Mr Barnes.</p>	
<b>2978</b>	<p><b>Welcomes</b> The Chairman welcomed new Members Ald Sykes and Cllr Griffin to the Committee.</p>	
<b>2979</b>	<p><b>Chairman's Announcements</b> There were no Chairman's Announcements.</p>	
<b>2980</b>	<p><b>Declarations of Interest</b> There were no declarations of interest.</p>	
<b>2981</b>	<p><b>Minutes of the Previous Meetings</b></p> <p><b>It was resolved that:</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the Finance and General Purposes Committee meeting held on 11<sup>th</sup> September 2019 be approved.</b></li> <li>• <b>The minutes of the Finance and General Purposes Committee meeting held on 6<sup>th</sup> November 2019 be approved.</b></li> </ul>	
<b>2982</b>	<p><b>Precept and Foreign Water Grant</b></p> <p><b>It was resolved that:</b></p> <ul style="list-style-type: none"> <li>• <b>The letter from the Environment Agency be noted,</b></li> <li>• <b>The AO to respond to this letter stating that the proposed 2% increase to precept and foreign water contributions for 2020/2021 are acceptable.</b></li> </ul>	

<p><b>2983</b></p>	<p><b>Financial Reports</b>  <u>Management Accounts 1<sup>st</sup> April 2019 – 30<sup>th</sup> September 2019</u>  The AO introduced the Management Accounts up to the end of September explaining that they were still consistent with the budget. There had been no material changes in October or November. The accounts showed a surplus of £11,693 against a budget of £18,879.</p> <p><b>It was resolved that;</b></p> <ul style="list-style-type: none"> <li>• <b>The Management Account 1<sup>st</sup> April 2019 – 30<sup>th</sup> September 2019 be noted as per Appendix A.</b></li> </ul> <p><u>Forecast Results for y/e 31<sup>st</sup> March 2020 &amp; Draft Budget 2020/21</u>  The AO informed Members that the predicted outturn for 2019/ 2020 was a surplus of £22,022. The budgeted figure for 2020/2021 was £9,993 based in an increase in the rate to 9.3p.</p> <p>The Chair noted that electricity had been higher this year due to higher rainfall than previous years.</p> <p>The Chair asked if balance sheets for 31<sup>st</sup> March 2020 and 2021 could be produced. The AO confirmed he could do this however figures would be provisional.</p> <p>Cllr Griffin asked if the resources were separate to trading funds.</p> <p>The Chair confirmed that the Board had reserves for its Pension, Developer Funds and Capital Programme leaving the Revenue Reserve which was the trading income. He also explained that the Board decided that the Revenue Reserves should be maintained at approximately 30% of the Boards annual expenditure.</p> <p>The AO explained that the budget for 2020/2021 included a rate increase of 0.3p.</p> <p>Mr Cornock asked what the impact would be if there was no rate rise.</p> <p>The AO explained the Budget would forecast around a £45,000 deficit.</p> <p>The Chair acknowledged that this rate increase was more inline with inflation compared to last year.</p> <p>In response to Mr Simms question, the Chair explained that the Boards 30% reserve figure was not binding. It was advisory. The AO further explained that should they need to use these fund that full explanation would be provided.</p> <p><b>It was resolved that:</b></p> <ul style="list-style-type: none"> <li>• <b>A rate increase from 9.0p to 9.3p be submitted to the Board for approval.</b></li> <li>• <b>The Forecast Results for y/e 31<sup>st</sup> March and Draft Budget 2020/2021 be noted as per Appendix B.</b></li> </ul> <p><u>Capital Expenditure for 2019/20 and 2020/21</u>  The Members reviewed the Capital Expenditure Budget.</p> <p>There was some discussion as to what would happen to the old pumps. The AO explained that as they didn't comply with the New EU Eel regulations they couldn't be used. Some members enquired about the scrappage value. The AO advised he would take this back to the Engineers.</p>	<p><u>Action 1</u>  The AO to produce Balance Sheets for 31<sup>st</sup> March 2020 and 2021 at the next meeting in January 2020.</p> <p><u>Action 2</u>  The AO to ask Engineers about disposal of old pumps</p>
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<p>Mr Simms expressed concerns that the Finance and General Purposes Committee was still not synchronised with the Engineering Committee.</p> <p>The Chair recognised that an additional Engineering Committee meeting had been scheduled to assist with this and suggested the Engineering Committee report to the Finance and General Purposes Committee Bi-annually, in respect of the Capital Programme particularly in reverence of being within budget and on time.</p> <p>The Members looked at the meeting schedule and concluded that after the Engineering Committee meeting in April the report could be submitted in time for the Finance and General Purposes Meeting in May. However, the October Engineering Committee meeting report would not reach the Finance and General Purposes meeting until December and thus would not account for material change that had taken place during this period.</p> <p><b>It was resolved that:</b></p> <ul style="list-style-type: none"> <li>• <b>A request to move The Engineering Committee Meeting on 21<sup>st</sup> October 2020 to a date in November 2020 be submitted to the Engineering Committee for approval.</b></li> <li>• <b>The Capital Expenditure for 2019/20 and 2020/21 be noted as per Appendix C.</b></li> </ul> <p><u>Apportionment between charging Authorities.</u> The AO presented the Apportionment between charging authorities based on the rate increase of 9.3p for noting.</p> <p><b>It was resolved that;</b></p> <ul style="list-style-type: none"> <li>• <b>The Apportionment between charging authorities be noted as per Appendix D.</b></li> </ul> <p><u>Medium Term Financial Plan 2020-2025</u> The AO reminded Members that 2021/22 onwards was an illustration and the figures will change. The fluctuations are predominantly down to depreciation caused by Capital Expenditure.</p> <p>In response to Cllr Griffin question, the AO confirmed that we operate a 25% reducing balance deprecation for our Machinery and the pumps are depreciated over 15 years on a straight-line basis.</p> <p>The AO also pointed out to Members that the revenue reserve has reduced following the Boards decision to transfer £200,00 to the capital Reserve. The AO stated that the accounts were healthy.</p> <p>The Chair requested adding a note in the MTFP to explain the reason for the drop in the revenue reserve.</p> <p>Mr Cornock asked about the future rises, the AO explained that it showed an example of what the figure might need to be to keep the accounts healthy however there were other avenues to explore closer to the time should the Board so wish.</p> <p>Cllr Griffin asked if there was any input from the Engineering Committee as to future pump expenditure and the creation of a replacement reserve, the response from the AO was that there has not been.</p> <p>The Chair suggested creating a reserve for future pump replacements.</p> <p>Mr Simms said that the waiting for the programme to finish before addressing this would be ignorant and that it should be done so now.</p>	<p><u>Action 3</u> The AO to add an explanatory note in the MTFP as to the reason for the drop in the revenue reserve,</p>
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	<p><b>It was resolved that:</b></p> <ul style="list-style-type: none"> <li>• <b>Officers to investigate on a preliminary basis a proposed reserve fund to go to the Engineering Committee Meeting in April 2020.</b></li> <li>• <b>The Medium-Term Financial Plan 2020 – 2025 be noted as per Appendix E.</b></li> </ul> <p><u>Cashflow to April 2020</u> The AO explained that the cash flow figures were actual till September and then budgeted to March.</p> <p><b>It was resolved that;</b></p> <ul style="list-style-type: none"> <li>• <b>The Cashflow to April 2020 be noted as per Appendix F.</b></li> </ul> <p><u>Developers Funds</u> The Developers fund as at 30<sup>th</sup> September was noted.</p> <p><b>It was resolved that;</b></p> <ul style="list-style-type: none"> <li>• <b>The Developers Funds as at 30<sup>th</sup> September 2019 be noted as per Appendix G.</b></li> </ul>	
2984	<p><b>Payments to be Noted.</b> In answer in Mr Hore’s question regarding payments to Motion Consultants Ltd the AO confirmed this was related to the pump replacement.</p> <p>Mr Simms asked if payments were checked. Cllr Riddle informed Members that as Chairman of the Board, he received the information by email and authorises payments.</p> <p><b>It was resolved that:</b></p> <ul style="list-style-type: none"> <li>• <b>The payments to be confirmed be noted as per Appendix H.</b></li> </ul>	
2985	<p><b>Date of Next meeting</b> Members noted that the next F&amp;GP meeting would be held on 22<sup>nd</sup> January 2020 at <b>2.00pm</b>.</p>	
	Meeting closed at 11:40 pm	

## LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

## BALANCE SHEET AS AT 30 SEPTEMBER 2019

	Note	£	30/09/19 £	30/09/18 £	Variance £	31/03/19 £	Variance £
<b>FIXED ASSETS</b>							
Fixed Assets	1	<u>851,612</u>	<b>851,612</b>	<b>753,177</b>	98,435	<b>692,402</b>	159,210
<b>LONG TERM ASSETS</b>							
Investments		<u>631,446</u>	<b>631,446</b>	<b>604,445</b>	27,001	<b>603,932</b>	27,514
<b>CURRENT ASSETS</b>							
Stock +WiP		53,412		55,165	-1,753	47,973	5,439
Trade debtors		1,948		2,100	-152	6,773	-4,825
Drainage rate debtors		268		292	-24	96	172
Levy Debtors		0		0	0	0	0
VAT Claim		23,589		5,851	17,738	5,829	17,760
Special Levies		0		0	0	0	0
Severnside		0		0	0	0	0
Prepayments		20,083		18,709	1,374	32,280	-12,197
Cash at bank and in hand		358,122		1,233,175	-875,053	852,523	-494,401
Short term deposits		<u>1,054,375</u>		0	1,054,375	<u>501,013</u>	<u>553,362</u>
			<b>1,511,797</b>	<b>1,315,292</b>	196,505	<b>1,446,487</b>	65,310
<b>CURRENT LIABILITIES</b>							
Trade Creditors		-123,241		-36,551	-86,690	-38,061	-85,180
Other Creditors		-34,810		-33,395	-1,415	-25,341	-9,469
Accrued expenses		-3,297		-515	-2,782	-6,685	3,388
Finance Leases due within one year		-508		-886	378	-1,016	508
Prepaid Rates	2	-57,662		-55,145	-2,517	-200	-57,462
Prepaid Levies	2	-9,626		-9,090	-536	-1,519	-8,107
Special Levies		0		0	0	0	0
Prepaid Severnside		<u>-21,218</u>		<u>-20,600</u>	-618	0	-21,218
			<b>-250,362</b>	<b>-156,182</b>	-94,180	<b>-72,822</b>	-177,540
<b>NET CURRENT ASSETS</b>			<b>1,261,435</b>	<b>1,159,110</b>	102,325	<b>1,373,665</b>	-112,230
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>2,744,493</b>	<b>2,516,732</b>	227,761	<b>2,669,999</b>	74,494
<b>LONG TERM LIABILITIES</b>							
Finance Leases		0		-533	533	0	0
Pension scheme deficit		<u>-1,276,000</u>		<u>-954,000</u>	<u>-322,000</u>	<u>-1,276,000</u>	0
			<b>-1,276,000</b>	<b>-954,533</b>	-321,467	<b>-1,276,000</b>	0
<b>NET ASSETS</b>			<b>1,468,493</b>	<b>1,562,199</b>	-93,706	<b>1,393,999</b>	74,494
<b>FINANCED BY:</b>							
<b>CAPITAL ACCOUNT</b>							
			<b>666,569</b>	<b>666,569</b>	0	<b>666,569</b>	0
<b>INCOME AND EXPENDITURE ACCOUNT</b>							
Balance brought forward		572,203		523,570	48,633	523,570	48,633
Net surplus for the 6 months		<u>11,693</u>		<u>10,743</u>	950	<u>48,633</u>	<u>-36,940</u>
			<b>583,896</b>	<b>534,313</b>	49,583	<b>572,203</b>	11,693
Developer (Commutated Sums) Reserve			<b>899,756</b>	<b>832,729</b>	67,027	<b>914,678</b>	-14,922
Revaluation Reserve			<b>144,583</b>	<b>144,583</b>	0	<b>144,583</b>	0
Pump Station Cash Reserve	3		<b>333,263</b>	<b>338,005</b>	-4,742	<b>371,966</b>	-38,703
Pump Station Future Depreciation Reserve			<b>116,426</b>	<b>0</b>	116,426	<b>0</b>	116,426
Pension Reserve			<b>-1,276,000</b>	<b>-954,000</b>	-322,000	<b>-1,276,000</b>	0
			<b>1,468,493</b>	<b>1,562,199</b>	-93,706	<b>1,393,999</b>	74,494

## Notes

1. Fixed Assets include purchases, sales and depreciation for 6 months to 30 September 2019.
  2. In all cases the balance sheet has been adjusted to reflect receipts and payments made in advance of the period earned or due.
  3. This Reserve is held as cash and increases by £16,667 each month.
- There is a corresponding monthly charge in the income and expenditure account.

**LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD**

**INCOME AND EXPENDITURE 6 MONTHS TO 30 SEPTEMBER 2019**

Income	Note	Actual	Budget	Variance	30 September	Variance
		£	£	£	2018	£
Levies charged to Authorities	1	629,537	629,537	0	592,581	36,956
Agricultural Rates	1	58,336	58,336	0	55,144	3,192
Rechargeable works		642	8,000	-7,358	10,704	-10,062
Application fees		1,000	1,500	-500	2,300	-1,300
Consultancy Fees Recharged		9,174	0	9,174	9,600	-426
Surplus on sale of assets		9,489	9,489	0	605	8,884
Miscellaneous Income		279	0	279	0	279
Foreign Water Grant		82,029	81,927	102	80,421	1,608
Sevenside drawdowns	1	21,218	21,218	0	20,600	618
Interest		3,861	1,500	2,361	1,112	2,749
<b>Total</b>		<b>815,565</b>	<b>811,507</b>	<b>4,058</b>	<b>773,067</b>	<b>42,498</b>
<b>Expenditure</b>						
Payroll	2	355,686	349,533	-6,153	345,799	-9,887
Office maintenance		8,218	12,575	4,357	10,947	2,729
Maintenance	3	206,363	195,288	-11,075	185,303	-21,060
EA Levy		104,849	104,849	0	102,794	-2,055
Motor travel and subsistence	4	14,602	12,663	-1,939	10,667	-3,935
Communications		2,579	2,625	46	2,822	243
Administration	5	19,002	17,465	-1,537	15,932	-3,070
Engineering Consultancy fees		31,770	37,500	5,730	24,698	-7,072
M49 culvert consultants fees		0	0	0	0	0
Legal and professional fees		2,837	1,500	-1,337	1,734	-1,103
Audit and Accountancy fees		0	0	0	0	0
Depreciation		57,130	57,130	0	60,128	2,998
Bank charges		836	1,500	664	1,500	664
<b>Total</b>		<b>803,872</b>	<b>792,628</b>	<b>-11,244</b>	<b>762,324</b>	<b>-41,548</b>
<b>Surplus for 6 months</b>		<b>11,693</b>	<b>18,879</b>	<b>-7,186</b>	<b>10,743</b>	<b>950</b>

## Notes on Variances

The results for 6 months show a surplus of £11,693 against a budget surplus of £18,879.

The major reasons for the variances are:-

1) In all these cases the income and expenditure has been included for the 6 months irrespective of when the monies are received or paid. The appropriate adjustments are made on the balance sheet.

2) Payroll - Increase due to annual pay award.

3) Maintenance costs analysis is as follows:

	Actual	Budget	Variance	Explanation of major variances
	£	£	£	
Plant Maintenance	48,118	36,100	-12,018	Tyres, Boom Repairs, Sensor Faults
Maintenance Compensation	0	500	500	
Vehicle, Plant	43,752	42,750	-1,002	
Workshop Fixtures & Fittings	8,825	5,300	-3,525	Remedial Electrical works
Pump Station Electricity	2,649	7,038	4,389	
Health & Safety	3,019	3,600	581	
Pump Station Reserve	100,000	100,000	0	
	206,363	195,288	-11,075	

4) Administration - Increase due to long service awards.

5) Legal and Professional Fees - Increase due to Debt Recovery costs.

## LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

F&amp;GP December 2019

## Proposed Budget 2020/21

	Budget 2019/20 9.0p	Predicted Out turn 2019/20	Variance	Notes	Proposed Budget 2020/21 9.3p	Variance	Notes
column	£ 1	£ 2	£ 3(2-1)		£ 4	£ 5(4-2)	
<b>Income</b>							
Levies charged to authorities	1,259,073	1,259,073	0		1,301,042	41,969	7
Agricultural rate	116,673	116,673	0		120,427	3,754	7
Foreign Water Grant	163,854	164,058			167,339	3,281	12
Rechargeable works	20,000	1,200	-18,800	1	2,000	800	
Application fees & wayleaves	3,000	2,000	-1,000	1	3,000	1,000	
Plan checking fees	0	0	0		0	0	
Eng. Consultancy recharged	0	24,300	24,300	1	18,000	-6,300	
Severnside capital drawdown	21,218	21,218	0		21,836	618	8
Severnside maintenance drawdown	21,218	21,218	0		21,836	618	8
Bank interest	3,000	7,000	4,000	1	6,000	-1,000	
Miscellaneous income	0	279	279		0	-279	
Book profit (loss) on plant sales	9,489	9,489	0	2	15,537	6,048	9
<b>Total</b>	<b>1,617,525</b>	<b>1,626,508</b>	<b>8,779</b>		<b>1,677,017</b>	<b>50,509</b>	
<b>Expenditure</b>							
Payroll	713,733	714,058	-325		733,943	-19,885	10
Office maintenance	22,475	22,475	0		22,475	0	
Plant maintenance	193,500	198,000	-4,500	3	203,500	-5,500	11
EA Levy	209,699	209,699	0		213,893	-4,194	12
Motor, travel & subsistence	26,246	26,246	0		26,246	0	
Communications	5,250	5,250	0		5,250	0	
Administration	36,680	36,680	0		37,083	-403	
Eng. Consultancy general	45,000	64,000	-19,000		45,000	19,000	
Eng. Consultancy recharged	0	0	0		0	0	
Eng. Consultancy De-maining	30,000	0	30,000	4	0	0	13
Legal & professional fees	3,000	3,000	0		3,000	0	
Audit & accountancy fees	5,000	5,000	0		5,000	0	
Depreciation	114,258	117,078	-2,820	5	143,634	-26,556	14
Bank charges	3,000	3,000	0		3,000	0	
<b>Total</b>	<b>-1,407,841</b>	<b>-1,404,486</b>	<b>3,355</b>		<b>-1,442,024</b>	<b>-37,538</b>	
<b>Transfer to pumping station reserve</b>	<b>-200,000</b>	<b>-200,000</b>	<b>0</b>		<b>-225,000</b>	<b>-25,000</b>	15
<b>Surplus (deficit) to (from) General reserve</b>	<b>9,684</b>	<b>22,022</b>	<b>12,134</b>		<b>9,993</b>	<b>-12,029</b>	



## LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

**Predicted out turn**                      **2019/20**

### Notes

- 1 This reflects the activity in the year to 30 September 2019.
- 2 Net effect of the sale of the New Holland Excavator.
- 3 Plant Maintenance is going to be overspent due to machinery repair costs and remedial electrical works. This is partly offset by pump station electricity costs being below budget.
- 4 The budget to cover de-maining surveys is no longer required.
- 5 The Depreciation charge higher than expected. This is due to the purchase of a weed bucket, used 1000l Bowser, Roller Shutter Door and a computer.

**Proposed Budget**                      **2020/21**

### Notes

The proposed budget indicates a surplus of £9,993 if the rate is increased to 9.3p. An increase of 1p in the rate generates additional income of £152,000.

Each budget line has been reviewed in detail with particular emphasis on cost savings.

- 7 This figure indicates a levy increase to 9.3p. Agricultural rates based on 125 Annual Value and below are deemed uneconomic to collect. This is estimated to be £2,266 in 2020/21.
- 8 Severnside drawdowns are based on a 3% increase each year.
- 9 This is the assumed profit on sale of the Energreen AU11 HCH.
- 10 Payroll assumes an annual pay award of 2.5%.
- 11 Plant Maintenance has been increased by 5%, to reflect the continued pressure on this budget.
- 12 The EA levy and the Foreign Water Grant will increase by 2% per annum.
- 13 Provision for Eng. Consultancy Fees for De-maining project was for 2019/20 only.
- 14 The Depreciation Charge increase is due to the purchase of a new Energreen Machine.
- 15 The transfer to the Pump Station Reserve has been increased to £225,000.

## LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

F&amp;GP December 2019

## Capital Expenditure Budget 2020/21

	Budget Purchases cost	Purchase cost	Sales book value	Proceeds of sale	Book profit on sale (loss)
	£	£	£	£	£
<b>Plant and Machinery</b>					
Energreen 1500	211,946				
Sale of Energreen - AU11 HCH			9,463	25,000	15,537
Water level Monitoring Equipment	8,000				
	<b>219,946</b>	<b>0</b>	<b>9,463</b>	<b>25,000</b>	<b>15,537</b>
<b>Motor Vehicles</b>					
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Pumps</b>					
Elmore Back - eel pump	250,000				
Disposal of Elmore Back Axial Flow Gynnes Pumps-2			0	0	0
	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total fixed asset changes</b>	<b>469,946</b>	<b>0</b>	<b>9,463</b>	<b>25,000</b>	<b>15,537</b>

# LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

F&GP December 2019

## Capital Expenditure Budget 2019/20

	Budget Purchases cost £	Purchase cost £	Sales book value £	Proceeds of sale £	Book profit on sale £
<b>Plant and Machinery</b>					
New Excavator JCB Hydradig - WV19 FUU	97,250				
Sale of Excavator New Holland - WX09 FYF			4,011	13,500	9,489
Items not included in original budget					
Purchase of used 1000l Diesel Bowser		695			
	<b>97,250</b>	<b>695</b>	<b>4,011</b>	<b>13,500</b>	<b>9,489</b>
<b>Office</b>					
Items not included in original budget					
Purchase of Roller Shutter Door		3,740			
Purchase of 1 Computer		2,240			
	<b>0</b>	<b>5,980</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Motor Vehicles</b>					
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Pumps</b>					
Saul - Hidrostal Pump	116,426				
Disposal of Saul - Gilkes Pump Number 1			0	0	0
	<b>116,426</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total fixed asset changes</b>	<b>213,676</b>	<b>6,675</b>	<b>4,011</b>	<b>13,500</b>	<b>9,489</b>

## LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

## APPORTIONMENT BETWEEN CHARGING AUTHORITIES

CHARGING AUTHORITIES LEVIES ANNUAL VALUES AS AT			Proposed	Previous	Increase due	Increase due	Total	
31 October 2019			Levy	Levy	to land transfers,	to levy and rate	Increase	
Charging Authorities	AV	Percentage	2020/21	2019/20	rates to levies	rise of 0.3p		
			0.093	0.090				
			£	£	£	£	£	
Bristol City Council	7,589,404	49.65	705,815	683,046	0	22,768	22,769	
South Gloucestershire Council	3,410,262	22.31	317,154	306,924	0	10,231	10,230	
Stroud District Council	1,596,563	10.45	148,480	143,691	0	4,790	4,789	
Gloucester City Council	729,073	4.77	67,804	65,617	0	2,187	2,187	
Forest of Dean Council	450,501	2.95	41,897	40,545	0	1,352	1,352	
Herefordshire Council	123,087	0.81	11,447	11,078	0	369	369	
Tewkesbury Borough Council	73,933	0.48	6,876	6,654	0	222	222	
Malvern Hills District Council	16,880	0.11	1,570	1,519	0	51	51	
	<b>13,989,703</b>	<b>91.53</b>	<b>1,301,042</b>	<b>1,259,074</b>	<b>-1</b>	<b>41,969</b>	<b>41,968</b>	0.00
<b>Local Authorities</b>	13,989,703	91.53	1,301,042	1,259,074	-1	41,969	41,968	
<b>Agricultural rates</b>	1,294,919	8.47	120,427	116,673	-130	3,885	3,754	
(per DRS)	<b>15,284,622</b>	<b>100.00</b>	<b>1,421,470</b>	<b>1,375,747</b>	<b>-131</b>	<b>45,854</b>	<b>45,723</b>	0.00

The final percentages will be based on 31 December 2019 annual values

## LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

## MTFP ( Medium Term Financial Plan)

## A) Income and Expenditure

	Rate - Pence in the Pound						Total all years 2021/25 £000's
	9.0	9.3	10.0	10.5	11.0	11.5	
	No Increase	Increase	The future annual rates shown are for illustrative purposes only.				
Year 2020/21 Budget £000's	Year 2020/21 Budget £000's	Year 1 2021/22 Estimate £000's	Year 2 2022/23 Estimate £000's	Year 3 2023/24 Estimate £000's	Year 4 2024/25 Estimate £000's		
Income (line10)	1,632	1,677	1,778	1,862	1,929	2,042	7,611
Expenditure (line 24)	1,667	1,667	1,760	1,870	1,915	2,000	7,546
<b>Net surplus/-deficit (line 25)</b>	<b>-35</b>	<b>10</b>	<b>18</b>	<b>-8</b>	<b>13</b>	<b>42</b>	<b>65</b>
<b>Free reserves b/f (line26)</b>	394	394	404	422	415	428	404
<b>Free reserves c/f (line27)</b>	<b>359</b>	<b>404</b>	<b>422</b>	<b>415</b>	<b>428</b>	<b>470</b>	<b>470</b>
<b>Revenue reserve as % of expenditure</b>	<b>21.54%</b>	<b>24.26%</b>	<b>23.98%</b>	<b>22.17%</b>	<b>22.34%</b>	<b>23.47%</b>	<b>6.22%</b>
<b>B) Working Capital - Cash Flow</b>							
	Year 2020/21 Budget £000's	Year 2020/21 Budget £000's	Year 1 2021/22 Estimate £000's	Year 2 2022/23 Estimate £000's	Year 3 2023/24 Estimate £000's	Year 4 2024/25 Estimate £000's	Total all years 2021/25 £000's
Balances b/f	436	436	379	297	151	255	379
Net cash movement	-102	-57	-82	-146	104	-21	-146
Balances c/f	<b>334</b>	<b>379</b>	<b>297</b>	<b>151</b>	<b>255</b>	<b>233</b>	<b>233</b>
<b>C) Cash at Bank</b>							
	Year 2020/21 Budget £000's	Year 2020/21 Budget £000's	Year 1 2021/22 Estimate £000's	Year 2 2022/23 Estimate £000's	Year 3 2023/24 Estimate £000's	Year 4 2024/25 Estimate £000's	Total all years 2021/25 £000's
Working Capital	334	379	297	151	255	233	233
Pump Station Reserve	38	38	134	3	139	-91	-91
Developer Reserve	74	74	29	-18	-66	-116	-116
	<b>446</b>	<b>491</b>	<b>460</b>	<b>136</b>	<b>328</b>	<b>27</b>	<b>27</b>

LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

Medium Term Financial Plan (MTFP)

			Rate - Pence in the Pound						
			9.0	9.3	10.0	10.5	11.0	11.5	
			No Increase	Increase	The future annual rates shown are for illustrative purposes only.				
Income and Expenditure basis	Line	Note	YEAR 2020/21 Budget £000's	YEAR 2020/21 Budget £000's	YEAR 1 2021/22 Estimate £000's	YEAR 2 2022/23 Estimate £000's	YEAR 3 2023/24 Estimate £000's	YEAR 4 2024/25 Estimate £000's	Total all years 2021/25 £000's
<b>Income</b>									
Levies and charges to Authorities	1	1	1,259	1,301	1,399	1,469	1,539	1,609	6,016
Agricultural rates	2	2	117	120	129	136	142	149	557
sub total +	3		1,376	1,421	1,528	1,605	1,681	1,758	6,572
Foreign Water Grant		3	167	167	170	174	177	181	702
Drawdown from Severnside funds	5	4	44	44	45	47	48	50	190
Other Income	6		23	23	15	15	15	15	60
Bank interest	7	5	6	6	6	6	6	6	24
Surplus on sale of fixed assets	8		16	16	13	16	1	33	63
sub total +	9		256	256	250	257	247	284	1,039
total+	10		1,632	1,677	1,778	1,862	1,929	2,042	7,611
<b>Expenditure</b>									
Payroll	11	6	734	734	752	771	790	810	3,124
Office maintenance	12		22	22	22	22	22	22	88
Maintenance plant and machinery	13	7	204	204	210	216	223	230	879
EA Levy	14	3	214	214	218	223	227	232	900
Motor travel and subsistence	15		26	26	26	26	26	26	104
Communications	16		5	5	5	5	5	5	20
Administration	17	8	37	37	38	38	39	40	155
Engineering consultancy fees	18	9	45	45	45	45	45	45	180
Legal and professional fees	19		3	3	3	3	3	3	12
Audit and Accountancy fees	20		5	5	5	5	5	5	20
Depreciation	21	10	144	144	183	237	227	255	902
Bank charges	22		3	3	3	3	3	3	12
Transfer to pumping station reserve	23	11	225	225	250	275	300	325	1,150
total	24		1,667	1,667	1,760	1,870	1,915	2,000	7,546
<b>Net estimated +surplus -deficit</b>	25		-35	10	18	-8	13	42	65
<b>Free reserves</b>	26	b/f	394	394	404	422	415	428	404
<b>Free reserves</b>	27	c/f	359	404	422	415	428	470	470
<b>Adjust for non cash items</b>									
Depreciation	28	10	144	144	183	237	227	255	902
Surplus on sale on fixed assets	29		-16	-16	-13	-16	-1	-33	-63
<b>Cash items not included</b>									
Capital purchases net of sales receipts	30	12	-195	-195	-270	-360	-135	-285	-1,050
<b>Adjustment for cash flow purposes</b>	31		-67	-67	-100	-139	91	-63	-211
Net creditors/debtors	32		0	0					
<b>Net cash flow movement</b>	33		-102	-57	-82	-146	104	-21	-146
Working Capital	34	b/f	436	436	379	297	151	255	379
<b>Working Capital</b>	35		334	379	297	151	255	233	233
Add pump station reserve	36		38	38	134	3	139	-91	-91
Add Developer Reserve	37		74	74	29	-18	-66	-116	-116
<b>Bank balances</b>	38	c/f	446	491	460	136	328	27	27

**Note:**

- Proposed rates and levies increase.
- Agricultural rates - there will be a write off of £2,266 due to under 125 AV not collected.
- EA have informed the Board that a net annual payment of £45,000 will increase by 2% per annum
- Assumes a 3% increase per annum.
- Bank interest assumed at current level.
- Based on current headcount. 2.5% annual pay increase 2020 to 2025.
- Assumes a 3% increase in costs per annum.
- Assumes that Business Rates and Utility bills increase by 3% per annum.
- De-maining surveys budget of £30,000 was for 1 year only (2019/20).
- Depreciation is a non cash item and is added back for cash flow purposes.
- The transfer to the Pump Station Reserve increases by £25,000 per annum. Final year is 2027/28.
- Capital purchases/sales include :-  
 In 2020/21 Energreen 1500, £212k less proceeds Energreen AU11 HCH £25k = £187k.  
 Water Level Monitoring Equipment, £8k. Total for the year £195k.  
 In 2021/22 Claas Mower £160k, less proceeds Claas 697 OU07 JXX £10k = 150k  
 New Holland Excavator £140k, less proceeds Hyundai WX12 CWL £10k = £130k. Total for the year £280k  
 In 2022/23 Energreen SPV3 £400k, less proceeds Energreen VX65 HVB £40k = £360k.  
 In 2023/24 New Kobelco Excavator £160k , less proceeds Kobelco Excavator WU16 TZM £15k = £145k.  
 New Isuzu £35k, less proceeds Isuzu WU17 NVD £5K = £25k. Total for the year £175k.  
 In 2024/25 Energreen SPV2 £300k, less proceeds Energreen VX65 HTA £40k = £260k  
 New Ford Ranger £40k, less proceeds Isuzu VO62 RPY £5K = £35k. Total for the year £295k.  
 In 2025/26 There are no programmed capital purchases.

## Lower Severn (2005) Internal Drainage Board

2019/20

## CASH FLOW

Note	2019						2020						
	Mar £ 000's	Apr £ 000's	May £ 000's	Jun £ 000's	Jul £ 000's	Aug £ 000's	Sep £ 000's	Oct £ 000's	Nov £ 000's	Dec £ 000's	Jan £ 000's	Feb £ 000's	Mar £ 000's
<b>NatWest No 1 A/c</b>		actual	actual	actual	actual	actual	actual	forecast	forecast	forecast	forecast	forecast	forecast
<b>Balance b/f</b>		50	138	98	91	74	60	56	49	69	62	42	19
Other income 3		4	0	11	1	0	0	2	2	1	1	1	1
Plant & Machinery Sales		16	0	0	0	0	0	0	0	0	0	0	0
VAT		5	0	23	11	8	10	5	17	5	4	4	4
Levies 1		20	612	7	0	0	0	0	620	0	0	0	0
Rates 2		63	26	7	12	2	1	0	0	0	0	0	0
<b>sub total</b>		<b>158</b>	<b>776</b>	<b>146</b>	<b>115</b>	<b>84</b>	<b>71</b>	<b>63</b>	<b>688</b>	<b>75</b>	<b>67</b>	<b>47</b>	<b>24</b>
Expenditure 3		-33	-30	-37	-43	-31	-54	-40	-39	-39	-40	-39	-38
Plant		-111	0	0	0	0	0	0	0	0	0	0	0
Pump Expenditure		-6	-1	-3	-22	-13	-21	-72	-15	-15	-15	-80	-80
Developer Expenditure		0	0	0	0	0	0	0	0	-94	0	0	0
EA Levy		0	-12	0	-11	0	0	-12	0	0	-11	0	0
Transfer to No. 2 A/c for Salaries		-55	-35	-65	-65	-65	-65	-80	-65	-65	-59	-59	-58
Net transfers 3		185	-600	50	100	85	125	190	-500	200	100	150	180
<b>sub total</b>		<b>-20</b>	<b>-678</b>	<b>-55</b>	<b>-41</b>	<b>-24</b>	<b>-15</b>	<b>-14</b>	<b>-619</b>	<b>-13</b>	<b>-25</b>	<b>-28</b>	<b>4</b>
<b>Balance c/f</b>		<b>50</b>	<b>138</b>	<b>98</b>	<b>91</b>	<b>74</b>	<b>60</b>	<b>49</b>	<b>69</b>	<b>62</b>	<b>42</b>	<b>19</b>	<b>28</b>
<b>Other balances</b>													
<b>NatWest</b>													
No 2 Account		38	38	18	25	31	35	32	38	38	38	38	38
Direct Reserve 4		765	280	880	580	480	395	270	80	580	380	280	130
Deposit 5		100	400	400	651	651	652	652	652	502	502	502	402
<b>Lloyds Deposit 6</b>		<b>401</b>	<b>401</b>	<b>401</b>	<b>401</b>	<b>402</b>	<b>402</b>	<b>402</b>	<b>402</b>	<b>402</b>	<b>402</b>	<b>402</b>	<b>402</b>
<b>Total</b>		<b>1,304</b>	<b>1,119</b>	<b>1,699</b>	<b>1,657</b>	<b>1,564</b>	<b>1,484</b>	<b>1,356</b>	<b>1,172</b>	<b>1,522</b>	<b>1,322</b>	<b>1,222</b>	<b>892</b>
<b>All LSIDB balances</b>		<b>1,354</b>	<b>1,257</b>	<b>1,797</b>	<b>1,748</b>	<b>1,638</b>	<b>1,544</b>	<b>1,412</b>	<b>1,221</b>	<b>1,591</b>	<b>1,384</b>	<b>1,264</b>	<b>920</b>

The Pump Station reserve as at 31/03/2019 is £371,966. There are transfers to this reserve of £400,000 in 2019/20.

The forecast spend in year is £406,197. Forecast Pump Station Reserve at 31/03/2020 is £365,769.

Pump Station Reserve as at 31/08/2019 is £333,263.

1. Levies received May and November

2. Rates received in May

3. Income and Expenditure as per Budget profile.

4. Direct Reserve - instant access earns 0.2% interest

5. Deposit Account - 35 Day Notice earns 0.75% interest

6. Deposit Account - 32 Day Notice earns 0.75% interest

## Lower Severn (2005) Internal Drainage Board

## Reconciliation of cash as per the Balance Sheet and the Cash Flow Statement

	£	£
<b>Balance Sheet as at 30 September 2019</b>		
Cash at bank and in hand	358,122	
Short term Deposits	1,054,375	
Less Petty Cash	291	
Cash at Bank	<u>1,412,205</u>	
<b>LSIDB Working Cash</b>	810,632	
<b>Pump Reserve</b>	333,263	
<b>Developer Reserve</b>	<u>268,310</u>	
	<u>1,412,205</u>	

## Investments

## As at 30 September 2019

	£
Capital	
Amount through Smith & Williamson (net)	500,000
Market value	<u>623,213</u>
<b>Change in value</b>	123,213
Income	<u>8,233</u>
<b>Total return</b>	<u>131,446</u>
<b>Portfolio return since 31 December 2018</b>	<b>11.26%</b>
Note: Market Index Movements	
MSCI WMA Balanced NR	14.62%
MSCI World NR	21.55%

## Developers Funds as at 30 September 2019

	£
Developer Reserve as per Balance Sheet	<u>899,756</u>
Funds held as:	
Investments	631,446
Cash held at Bank	<u>268,310</u>
	<u>899,756</u>



## LOWER SEVERN (2005) INTERNAL DRAINAGE BOARD

### Developers Funds September 2019

	£			
Balance at 1 April 2019	914,678			
Increase in value of investments	27,514			
Developers Contributions - received	0			
Transfer to Board 2019/20 Sevenside drawdowns	-42,436			
<b>Current Balance</b>	<b><u>899,756</u></b>	<b>split</b>	Investments	£ 631,446
			Cash at Bank	268,310
<b>Estimated balance 31/03/2020</b>	<b><u>899,756</u></b>	<b>split</b>	Investments	£ 781,446
Transfer to Board 2020/21 Maintenance and Capital	-43,709		Cash at Bank	118,310
<b>Estimated balance 31/03/2021</b>	<b><u>856,047</u></b>	<b>split</b>	Investments	£ 781,446
			Cash at Bank	74,601

## No 1 Account

## Lower Severn (2005) Internal Drainage Board

Payments to be **Noted**

August 2019

<u>Supplier</u>	<u>Details</u>	<u>Amount Paid this Period</u>
Orchard Computer Services	Quarterly Maintenance Cover	389.00
Kingsley Welding Alloys Ltd	Jasic Arc 200 PFC Welding Plant	413.51
Thornbury Motors	Petrol for chainsaws etc	21.84
Ford Fuel Oils	Assort oils & Adblue	532.03
CROMWELL GROUP HOLDINGS LTD	Rivets	27.46
CROMWELL GROUP HOLDINGS LTD	Welders chipping hammers	30.22
Water Environment Ltd	Plot M & N Modelling (Invoice 1)	<b>Invoice FYI</b> 7,574.40
DVLA	Licence for WO14 OEY	165.00
DVLA	Credit card fees	2.50
Screwfix Direct Ltd	Assort Coveralls	46.10
Pitney Bowes Ltd	Franking machine hire for July	15.54
Konica Minolta Business Solutions (UK) Ltd	Quarterley photocopier hire	83.88
CROMWELL GROUP HOLDINGS LTD	Welding rods, cutting discs, drill driver	182.87
ARCO LTD	Safety boots & ear plugs	192.16
ARCO LTD	Safety boots, hand cleanser, handwash	367.78
BRT Group	Bearings for VX65 HVB	24.84
K J Conner & Son	Cleaning for July	276.00
Certas Energy UK Ltd	6038 litres Gas Oil	4,027.82
Konica Minolta Business Solutions (UK) Ltd	Quarterly copy charge	131.45
MERRETT D C	Transportation of WU16 TZM	240.00
MERRETT D C	Transportation of WO14 OEY	240.00
Spaldings Ltd	Assort Water connectors, liners, stop taps	787.20
ARCO LTD	Evostik Epoxy Tube	5.24
GREENHAM TRADING LTD	Bleach & Toilet Rolls	93.92
MERRETT D C	Transportation of WU16 TZM	180.00
GAP SUPPLIES	3 x loads type 1 stone	1,164.66
GAP SUPPLIES	Wood adhesive, & hinges	8.03
Glos Enterprise Ltd	Minute taking course for LR	162.00
LISTER WILDER LTD	Prop Valve for VX65 HVB	519.29
Green Farm Seeds Ltd	Grass Seed	320.00
TAILORMADE OFFICE SUP.LTD	Head set	7.73
Batsford Timber Ltd	Creosoted round stakes	1,031.76
PKF Littlejohn LLP	Limited Assurance Audit for YE 31/03/19	2,400.00
Claas Western Ltd	Belt for WX14 LGO	46.97
GREENHAM TRADING LTD	Safety Boots	77.88
MERRETT D C	Labour repairs to AU11 HCH (Failed Boom Arm)	1,200.00
MERRETT D C	Parts on repairs to AU11 HCH (Failed Boom Arm)	120.00
Motion Consultants Ltd	Consultancy advice for Avonmouth Jun 19	<b>Invoices FYI</b> 2,880.00
Motion Consultants Ltd	Contract Management for Saul P/S Jun 19	" " " " 3,178.08
Motion Consultants Ltd	Modifications of Elmore Back P/S Jun 19	" " " " 2,808.00
Motion Consultants Ltd	Eel friendly modifications design of Elmore Back	" " " " 1,684.60
Motion Consultants Ltd	Eel friendly modifications design of Lapperditch	" " " " 1,684.60
Motion Consultants Ltd	Eel friendly modifications design of Wicks Green	" " " " 1,684.60
Motion Consultants Ltd	Eel friendly modifications design of Oldbury	" " " " 1,684.58
Water Management Alliance	DRS Annual Maintenance	1,047.71
Moorepay Ltd	Pension Amendment	60.00
Moorepay Ltd	Payroll costs for July	141.72
Smiths (Gloucester) Ltd	Waste Management for July & Duty of care charge	107.68
SOUTH GLOUCESTERSHIRE COUNCIL	Business Rates	749.00
Citation Ltd	Legal Fees	309.00
Cablestream Ltd	Office phone line rental & calls	80.04
CROMWELL GROUP HOLDINGS LTD	Rivet nuts	27.56
Hydroscand Ltd	Plugs & seals for Bomford Eagle Mower	16.44
Holt JCB Ltd	Wheel & Tyre for WV19 FUU	1,140.00
BBL BATTERIES	Battery for VN62 RPY	76.55
Plan Communications Ltd	Mobile phones bill	258.00
ZEN INTERNET LTD	Monthly internet charge	46.50
Ford Fuel Oils	Assort Lubricants	806.14
ARCO LTD	Respirators & assort gloves	129.50
Halfords	Aircon recharge cans	40.00

Payments to be **Noted**

**August 2019**

<u>Supplier</u>	<u>Details</u>	<u>Amount Paid this Period</u>
Andrew Wilkins Ltd	1000L 2nd Hand Diesel Bowser	834.00
BRT Group	Seals & Bearings for Stock	142.75
BRITISH TELECOM	Quarterley Bill for alternative phone line	45.47
Corona Energy	Wicks Green Electricity 01/06/19 - 30/06/19	120.19
Corona Energy	Wicks Green Electricity 01/07/19 - 31/07/19	22.96
Corona Energy	Office Electricity	216.51
Corona Energy	Oldbury P/S Electricity	40.72
Corona Energy	Saul Electricity	16.33
Corona Energy	Elmore Back Electricity	69.14
Corona Energy	Marshfield Electricity	24.97
Corona Energy	Lapperditch Electricity	26.49
		<b>45,308.91</b>

Please note that the amounts shown above include Vat where applicable

Amount Paid this Period	45,308.91
Corona Credit	(265.43)
Aircon cans refund	<u>(40.00)</u>
<b>Amount Paid this Period (Supplier Invoices)</b>	<b>45,003.48</b>

**Bank Payments for August 2019**

NatWest	Bankline Charge & Bank Charges	<u>97.86</u>
	<b>Amount Paid this Period (Bank Payments)</b>	<b>97.86</b>

**Total Amount Paid this Period**

**£45,101.34**

## Payments to be Noted

September 2019

<u>Supplier</u>	<u>Details</u>	<u>Amount Paid this Period</u>
Water 2 Business	Water Rates	63.22
Information Commissioner's Office	Annual Data Protection Fee	55.00
Orchard Computer Services	Quarterly Maintenance Cover	389.00
TESCO	Petrol for chainsaws/stimmers	24.16
TESCO	Water for office	16.80
Safelyliftinggear.com	Chainsling	64.98
LEES MEND A SHOE	Keys cut	17.97
Halfords	Aircon recharge cans	259.95
LISTER WILDER LTD	Pipe liners & stoptaps	86.70
LISTER WILDER LTD	Spare Flashing beacons & mounts for stock	119.60
Tilney Ltd	Pension Consultancy Services 01/02/19 - 31/07/19	620.40
Avon Hydraulics (UK) Ltd	Hydraulic hose assemblies for WO14 OEY	264.00
MERRETT D C	Transportation of WO14 OEY	240.00
MERRETT D C	Transportation of WX12 CWL	240.00
MERRETT D C	Transportation of WU16 TZM	180.00
Certas Energy UK Ltd	5501 litres Gas Oil	3,656.40
BBL BATTERIES	Batteries for WX12 CWL	136.72
Pitney Bowes Ltd	Top up of franking machine	413.00
Orchard Computer Services	Manual Domain Licence renewal	118.80
Western Global	Caps & Valve for Bowser	56.46
Spaldings Ltd	Impact Socket Set	43.16
Spaldings Ltd	Plugs, Couplings & Adaptors	46.87
Claas Western Ltd	Long life grease	444.00
Tincknell Fuels Ltd	6000 litres Gas Oil	3,959.28
M J FEWS LTD	Lamp for WU17 NVD	199.96
K J Conner & Son	Cleaning for August	276.00
LISTER WILDER LTD	Boom Pump for VX65 HVB	<b>Invoice FYI</b> 6,707.44
MERRETT D C	Transportation of WX12 CWL	180.00
Anthony Brookes Surveys Ltd	Survey work at Wicks Green P/S	<b>Invoice FYI</b> 1,464.00
Anthony Brookes Surveys Ltd	Survey work at Lapperditch P/S	" " " " 1,704.00
Anthony Brookes Surveys Ltd	Survey work at Marshfield P/S	" " " " 1,704.00
Anthony Brookes Surveys Ltd	Survey work at Oldbury P/S	" " " " 2,724.00
TyreRight (Gloucester) Ltd	Tyre repair to WV19 FUU	54.00
ASSOCIATION OF DRAINAGE AUTHORITIES	2 x Delegates for Ada Conference	300.00
Screwfix Direct Ltd	Water heater for mens toilet	69.99
Screwfix Direct Ltd	Ladder	149.99
TESCO	Petrol for chanisaws	33.96
Spaldings Ltd	Spare flow meter	180.22
Spaldings Ltd	Parts for Bowser	817.72
Leader Air Conditioning Ltd	Annual maintenance & service agreement starting	456.00
Avon Hydraulics (UK) Ltd	2 x hoses for Bomford Mower	480.00
ARCO LTD	Gloves	33.24
Moorepay Ltd	Payroll costs for August	141.72
GAP SUPPLIES	Fence Post	7.21
ALLCAP LTD	Padlocks	381.67
ENGINEERING & HIRE LTD	Knife assembly for AU11 HCH	182.90
ENGINEERING & HIRE LTD	Knife assembly for WX12 CWL	182.90
ENGINEERING & HIRE LTD	Knife assembly for WO14 OEY	182.90
ENGINEERING & HIRE LTD	Knife assembly for WX65 HTA	182.90
ENGINEERING & HIRE LTD	Knife assembly for WX65 HVB	182.90
ENGINEERING & HIRE LTD	Knife assembly for WU16 TMZ	182.90
AVON ALARMS LTD	Annual maintenance on Intuder Alarm System	96.00
TAILORMADE OFFICE SUP.LTD	Keyboard mouse	10.79
TAILORMADE OFFICE SUP.LTD	Treasury Tags	3.04
TAILORMADE OFFICE SUP.LTD	Hole Punch, Dividers, Highlighters	65.12
Motion Consultants Ltd	Elmore Back P/S Modifications - July 19	<b>Invoice FYI</b> 3,994.80
Motion Consultants Ltd	Marshfield P/S Modifications - July 19	" " " " 1,882.50
Motion Consultants Ltd	Lapperditch P/S Modifications - July 19	" " " " 1,882.50
Motion Consultants Ltd	Wicks Green P/S Modifications - July 19	" " " " 1,882.50
Motion Consultants Ltd	Oldbury P/S Modifications - July 19	" " " " 1,882.52

Payments to be **Noted**

**September 2019**

<u>Supplier</u>	<u>Details</u>	<u>Amount Paid this Period</u>
Motion Consultants Ltd	Saul P/S Modifications - July 19	<b>Invoice FYI</b> 2,016.00
Motion Consultants Ltd	Avonmouth Consultancy - Jul 19	" " " " 2,880.00
Smiths (Gloucester) Ltd	Waste Management for Aug 19	35.78
Concept13 Ltd	Monitoring for Slimbridge WLMP	4,923.60
Hidrostal Ltd	Commissioning of Saul Pump	780.00
Miles Tyre & Exhaust Services	Inner tube for Norton Triler	23.97
Miles Tyre & Exhaust Services	2 x tyres for VN62 RPY	351.14
Miles Tyre & Exhaust Services	Tyre for AU11 HCH	1,172.76
Miles Tyre & Exhaust Services	Tyre disposal charge for AU11 HCH	27.54
Miles Tyre & Exhaust Services	Tyre repair on AU11 hCH	114.00
Miles Tyre & Exhaust Services	Tyre for WU19 FUU	1,075.20
Miles Tyre & Exhaust Services	Tyre disposal charge for WU19 FUU	27.54
PMC Fluidpower Ltd t/as Group HES	Spare hydraulic motor	343.07
PMC Fluidpower Ltd t/as Group HES	Sensor for VX65 HVB	120.59
ZEN INTERNET LTD	Monthly internet charge	46.50
Nomenca Ltd	Saul P/S Payment No 4	<b>Invoice FYI</b> 9,910.18
Robert Harber	Fabricate manhole cover frame	150.00
Spearhead Machinery Ltd	Call Out to VX65 HTA (AGS Sensor) <b>(Credit)</b>	1,316.57
Nomenca Ltd	Saul P/S Payment No 3	<b>Invoice FYI</b> 5,255.16
Mole Country Stores	Safety Boots	62.99
Plan Communications Ltd	Mobile phones bill	258.00
Citation Ltd	Legal Fees	309.00
SOUTH GLOUCESTERSHIRE COUNCIL	Business Rates	749.00
TyreRight (Gloucester) Ltd	Tyre for OU07 JXX	1,560.00
TyreRight (Gloucester) Ltd	Call out & tyre repair to OU07 JXX	78.00
Corona Energy	Office Electricity 01/08/19 - 31/08/19	173.52
Corona Energy	Oldbury P/S Electricity 01/08/19 - 31/08/19	41.92
Corona Energy	Lapperditch P/S Electricity 01/08/19 - 31/08/19	22.38
Corona Energy	Wicks Green P/S Electricity 01/08/19 - 31/08/19	25.28
Corona Energy	Marshfield P/S Electricity 01/08/19 - 31/08/19	54.99
Corona Energy	Elmore Back P/S Electricity 01/08/19 - 31/08/19	156.51
Corona Energy	Saul P/S Electricity 01/08/19 - 31/08/19	17.90
Cablestream Ltd	Office phone line rental & calls	80.69
		<u>76,538.54</u>

Please note that the amounts shown above include Vat where applicable

Amount Paid this Period	76,538.54
Spearhead Credit	<u>(1,316.57)</u>
<b>Amount Paid this Period (Supplier Invoices)</b>	<b>75,221.97</b>

**Bank Payments for September 2019**

NatWest	Bankline Charge & Bank Charges	<u>73.27</u>
	<b>Amount Paid this Period (Bank Payments)</b>	<b>73.27</b>

**Total Amount Paid this Period**

**£75,295.24**

Payments to be **Noted**

October 2019

<u>Supplier</u>	<u>Details</u>	<u>Amount Paid this Period</u>
Kingsley Welding Alloys Ltd	Welding Helmet & Respiratory Power Kit	45.00
Orchard Computer Services	Quarterley Maintenance Cover	389.00
The Trainline.Com	Train travel to Ada Conference for MR	135.33
Glamorgan Telecom Ltd	Annual Maintenance on telephone system 14/10/19 -	297.60
Mr P Abraham	P Abraham - Mileages for 04/09/19	14.40
Mr CJN Williams	C Williams - Mileages for 04/09/19	23.40
South West Fasteners Ltd	Set screws	12.00
South West Fasteners Ltd	Gloves	23.62
The Trainline.Com	Train travel for JD - Ada Conference	102.00
HM Land Registry	Land registry search	6.00
HM Land Registry	Land registry search	6.00
HM Land Registry	Land registry search	6.00
G R Tuck	Materials for manhole cover	214.80
Molson Equipment Services Ltd	Labour on repairs to WX12 CWL (Sensor Fault)	1,131.00
Molson Equipment Services Ltd	Parts on repairs to WX12 CWL (Sensor Fault)	652.90
Certas Energy UK Ltd	6,000 litres Gas Oil	3,996.00
CARR R MR	Rhine spraying at Arlingham	200.00
Mr CJN Williams	C Williams - Mileages for 11/09/19	19.80
Mr R Thatcher	R Thatcher - Mileages for 11/09/19	31.50
LITTLETON MR G	G Littleton - Mileages for 11/09/19	16.20
HORE MR J	J Hore - Mileages for 11/09/19	9.00
Mr P Abraham	P Abraham - Mileages for 11/09/19	14.40
RS COMPONENTS LTD	Spare assort bulbs & Connectors	141.84
RS COMPONENTS LTD	Thread kit for VX65 HVB	113.04
MERRETT D C	Transportation of WX12 CWL	180.00
JOHN DAVIDSON (PIPES) LTD	Assort twinwall pipes & couplers	1,949.02
Malpas Online	Flails for Au11 HCH	66.55
Malpas Online	Flails for VX65 HTA	66.55
Malpas Online	Flails for VX65 HVB	66.58
Flowfit	Valve for AU11 HCH	65.40
G.R.Fasteners & Eng Supplies	Drill Bit	29.95
Pitney Bowes Ltd	Franking Machine hire for Aug & Sep	31.08
Nomenca Ltd	Final Payment Certificate 5	<b>Invoice FYI</b> 78,925.90
BOMFORD TURNER LTD	Oil cooler for Bomford mower	1,378.97
CROMWELL GROUP HOLDINGS LTD	Workshop Consumables	116.57
CROMWELL GROUP HOLDINGS LTD	Assort grease & lubricants	128.76
Claas Western Ltd	Filters for WX14 LGO	86.11
The Gables Hotel	Room hire & refreshments for 11/09/19	110.00
LISTER WILDER LTD	Yoke & U Joint for Mormat Mower	109.06
LISTER WILDER LTD	Roller brackets, washers & nuts for VX65 HTA	715.58
LISTER WILDER LTD	Roller brackets, washers & nuts for VX65 HVB	715.58
LISTER WILDER LTD	Roller brackets, washers & nuts for AU11 HCH	715.62
LISTER WILDER LTD	Roller end caps & hinges for VX65 HTA	105.10
LISTER WILDER LTD	Roller end caps & hinges for VX65 HVB	105.10
LISTER WILDER LTD	Roller end caps & hinges for AU11 HCH	105.11
LISTER WILDER LTD	Parts for Normat mower	106.46
LISTER WILDER LTD	Fuse holder & studlocks	23.28
K J Conner & Son	Cleaning for September	276.00
Certas Energy UK Ltd	7000 litres Gas Oil	4,746.00
M J FEWS LTD	24,000 mile service to WU17 NVD	540.35
Avon Hydraulics (UK) Ltd	Hydraulic hoses for AU11 HCH	55.08
Clr Fi Hance	F Hance - Mileages for 25/09/19	14.40
Mary Sykes	M Sykes - Mileages for 25/09/19	18.90
Mrs F Collins	F Collins - Mileages for 25/09/19	26.10
Mr CJN Williams	C Williams - Mileages for 25/09/19	19.80
Mr P Abraham	P Abraham - Mileages for 25/09/19	15.30
LITTLETON MR G	G Littleton - Mileages for 25/09/19	16.20
HORE MR J	J Hore - Mileages for 25/09/19	9.00
Rose Hewlett	R Hewlett - Mileages for 25/09/19	11.25
Mr W J Cornock	J Cornock - Mileages for 25/09/19	5.40

## Payments to be Noted

October 2019

<u>Supplier</u>	<u>Details</u>	<u>Amount Paid this Period</u>
Mr J Nichols	J Nichols - Mileages for 25/09/19	5.40
HYSLOP MR R	R Hyslop - Mileages for 25/09/19	22.95
Mr I Ractliffe	I Ractliffe - Mileages for 25/09/19	21.60
Cllr Paul Toleman	P Toleman - Mileages for 25/09/19	17.10
Mr G Simms	G Simms - Mileages for 25/09/19	8.55
Mr K Withers	K Withers - Mileages for 25/09/19	12.60
Tallis Amos Group Ltd	Exhaust manifold, cap screws & gasket for AU11 HCH	466.47
Tallis Amos Group Ltd	Carriage	10.00
NBC Group Ltd	Slewing ring for VX65 HTA	316.39
NBC Group Ltd	Slewing ring for VX65 HVB	316.39
NBC Group Ltd	Slewing ring for AU11 HCH	316.42
HM Land Registry	Land Registry Search	6.00
ENVIRONMENT AGENCY	Precept net of FWG	<b>Invoice FYI</b> 11,410.00
GAP SUPPLIES	Postfast	44.64
ALLCAP LTD	Assort screws	21.12
Moorepay Ltd	Payroll costs for Sep	141.72
MERRETT D C	Transportation for WV12 CWL	240.00
MERRETT D C	Transportatopn of WU16 TZM	120.00
MERRETT D C	Labour on repairs to WU16 TZM - Main Boom Pin	600.00
MERRETT D C	Parts on repairs to WU16 TZM - Main Boom Pin Failure	1,522.21
Claas Western Ltd	Longlife Grease	444.00
JOHN DAVIDSON (PIPES) LTD	Twinwall pipes	1,273.13
CROMWELL GROUP HOLDINGS LTD	Coil Springs, Cutting Discs, Assort Nuts	119.52
The Gables Hotel	Room Hire, Lunch & Refreshments for 25/09/19	473.00
LISTER WILDER LTD	Yoke & U/Joint for Normat Mower	104.80
BNP PARIBAS LEASE GROUP	Quarterly Office telecoms rental	414.00
Smiths (Gloucester) Ltd	Waste Management Services for Sep	35.78
Mr R Godwin	R Godwin - Mileages for 25/09/19	14.40
MOWER DOCTOR	Spark Plugs for Chainsaws	8.64
MOWER DOCTOR	Labour on repairs to Chainsaw	48.00
MOWER DOCTOR	Parts on repairs to Chainsaw	6.60
SWADA	Swada annual subscription 2019/20	700.00
The Trainline.Com	Train travel for LR to Kings Lynn - DRS Training	66.14
FILTRATION LTD	Filters for Bomford Eagle Mower	116.28
FILTRATION LTD	Filters for VX65 HVB	205.30
FILTRATION LTD	Filters for WX14 LGO	426.40
FILTRATION LTD	Filters for WU16 TZM	96.47
FILTRATION LTD	Filters for VX65 HTA	294.29
Motion Consultants Ltd	Marshfield P/S Eel modifications - Aug 19	<b>Invoice FYI</b> 1,024.01
Motion Consultants Ltd	Lapperditch P/S Eel modifications - Aug 19	" " " " 1,024.01
Motion Consultants Ltd	Wicks Green P/S Eel modifications - Aug 19	" " " " 1,024.01
Motion Consultants Ltd	Oldbury P/S Eel modifications - Aug 19	" " " " 1,024.00
Motion Consultants Ltd	Elmore Back P/S Eel modifications - Aug 19	" " " " 5,904.00
Motion Consultants Ltd	Saul P/S Eel modifications - Aug 19	" " " " 1,728.00
Motion Consultants Ltd	Severnside/ Avonmouth consultancy - Aug 19	" " " " 2,688.00
Plan Communications Ltd	Mobile phones bill	258.10
ZEN INTERNET LTD	Monthly internet charge	46.50
Thomas Silvey Ltd	7040 litres Gas Oil	4,688.64
PMC Fluidpower Ltd t/as Group HES	Seals, Washers, Gaskets for VX65 HVB	455.78
PMC Fluidpower Ltd t/as Group HES	Seals, Washers, Gaskets for VX65 HTA	455.79
M J Burgess Ltd	MOT for WN03 NVK	54.00
M J Burgess Ltd	MOT for VN62 RPY	54.00
TAILORMADE OFFICE SUP.LTD	A4 Paper, Labels, Data Sticks, Binding Covers	161.06
Citation Ltd	Legal Fees	309.00
SOUTH GLOUCESTERSHIRE COUNCIL	Business Rates	749.00
Cablestream Ltd	Office phone line rental & calls	87.64
Corona Energy	Wicks Green Electricity 01/09/19 - 30/09/19	37.88
Corona Energy	Lapperditch Electricity 01/09/19 - 30/09/19	25.45
Corona Energy	Elmore Back Electricity 01/09/19 - 30/09/19	160.20
Corona Energy	Saul Electricity 01/09/19 - 30/09/19	21.81
Corona Energy	Oldbury P/S Electricity 01/09/19 - 30/09/19	30.92
Corona Energy	Office Electricity 01/09/19 - 30/09/19	240.73
Corona Energy	Marshfield Electricity 01/08/19 - 31/08/19	28.67

**No 1 Account contd.**Lower Severn (2005) Internal Drainage **Board**Payments to be **Noted****October 2019**

<u>Supplier</u>	<u>Details</u>	<u>Amount Paid this Period</u>
Corona Energy	Marshfield Electricity 01/09/19 - 30/09/19	30.39
		<u>142,034.84</u>

Please note that the amounts shown above include Vat where applicable

Amount Paid this Period	142,034.84
Corona Credit	(54.99)
Kingsley Credit	<u>(45.00)</u>
<b>Amount Paid this Period (Supplier Invoices)</b>	<b>141,934.85</b>

**Bank Payments for October 2019**

NatWest	Bankline Charge & Bank Charges	<u>66.62</u>
	<b>Amount Paid this Period (Bank Payments)</b>	<b>66.62</b>

**Total Amount Paid this Period****£142,001.47****Payments to be Noted August 2019 - October 2019**

Aug 19	45,101.34
Sep 19	75,295.24
Oct 19	<u>142,001.47</u>
<b>Total</b>	<b>£262,398.05</b>



**No 2 Account**

**Lower Severn (2005) Internal Drainage Board  
Payments to be Noted**

Date From : 01/08/2019

**August 2019 - October 2019**

Date To : 31/10/2019

**Payroll Reports FYI**

No	Type	Date	N/C	Ref	Details	Net Amount	Tax Amount	Gross Amount	Bank Rec. B	Date
83811	BP	15/08/2019	2231	D/D	<b>Aug 19</b> Peoples Pension Cont - Jul 19	1,125.60	0.00	1,125.60	R	31/08/2019
83812	BP	19/08/2019	2230	D/D	Glos CC - Pension Cont for Jul	13,480.06	0.00	13,480.06	R	31/08/2019
83813	BP	22/08/2019	2210	D/D	HMRC - Liability for Jul 19	12,328.66	0.00	12,328.66	R	31/08/2019
83814	BP	28/08/2019	2220	D/D	LSIDB Salary for Aug 19	33,543.52	0.00	33,543.52	R	31/08/2019
83815	BP	28/08/2019	2211	D/D	GMB - Union Cont for Aug 19	27.40	0.00	27.40	R	31/08/2019
84115	BP	16/09/2019	2231	D/D	<b>Sep 19</b> Peoples Pension Cont - Aug 19	1,260.04	0.00	1,260.04	R	30/09/2019
84116	BP	19/09/2019	2230	D/D	Glos CC - Pension Cont for Aug	14,306.86	0.00	14,306.86	R	30/09/2019
84117	BP	20/09/2019	2210	D/D	HMRC - Liability for Aug 19	14,687.37	0.00	14,687.37	R	30/09/2019
84118	BP	27/09/2019	2220	D/D1	LSIDB Salary for Sep 19	38,096.87	0.00	38,096.87	R	30/09/2019
84119	BP	27/09/2019	2211	D/D2	GMB - Union Cont for Sep 19	27.40	0.00	27.40	R	30/09/2019
84373	BP	15/10/2019	2231	D/D	<b>Oct 19</b> Peoples Pension Cont - Sep 19	1,591.16	0.00	1,591.16	R	31/10/2019
84374	BP	18/10/2019	2230	D/D	Glos CC - Pension Cont for Sep	15,419.97	0.00	15,419.97	R	31/10/2019
84375	BP	22/10/2019	2210	D/D	HMRC - Liability for Sep 19	17,798.80	0.00	17,798.80	R	31/10/2019
84376	BP	28/10/2019	2220	D/D	LSIDB Salary for Oct 19	35,806.07	0.00	35,806.07	R	31/10/2019
84377	BP	28/10/2019	2211	D/D	GMB - Union Cont for Oct 19	28.28	0.00	28.28	R	31/10/2019
						<u>199,528.06</u>	<u>0.00</u>	<u>199,528.06</u>		
						<u>199,528.06</u>	<u>0.00</u>	<u>199,528.06</u>		

**Petty Cash**

Lower Severn (2005) Internal Drainage **Board**  
**Payments to be Noted**

Date From: 01/08/2019  
 Date To: 31/10/2019

**August 2019 - October 2019**

No	Type	Date	Ref	Details		Net £	Tax £	Gross £	B	Bank Rec.	Date	
83826	CP	01/08/2019	7415	Butties - Working Lunch	<b>Aug 19</b>	9.75	0.00	9.75	R	31/08/2019		
83827	CP	05/08/2019	7416	Co-op - Milk		3.10	0.00	3.10	R	31/08/2019		
83828	CP	12/08/2019	7417	Tesco - Milk		1.89	0.00	1.89	R	31/08/2019		
83829	CP	12/08/2019	7418	Parking for JT		3.75	0.75	4.50	R	31/08/2019		
83830	CP	19/08/2019	7419	Tesco - Coffee, Tea, Sugar		32.47	0.00	32.47	R	31/08/2019		
83831	CP	27/08/2019	7420	Tesco - Milk		1.09	0.00	<u>1.09</u>	R	<u>31/08/2019</u>		
84123	CP	02/09/2019	7421	Tesco - Milk	<b>Sep 19</b>	1.09	0.00	1.09	R	30/09/2019		
84124	CP	02/09/2019	7422	Sweeteners		2.30	0.00	2.30	R	30/09/2019		
84125	CP	09/09/2019	7423	Tesco - 2 x Milks		2.18	0.00	2.18	R	30/09/2019		
84126	CP	11/09/2019	7424	Butties - Working Lunch		14.00	0.00	14.00	R	30/09/2019		
84127	CP	16/09/2019	7425	Waitrose - 2 x Milks		2.00	0.00	2.00	R	30/09/2019		
84128	CP	16/09/2019	7426	Postage		2.64	0.00	2.64	R	30/09/2019		
84129	CP	23/09/2019	7427	Tesco - 2 x Milks		2.18	0.00	2.18	R	30/09/2019		
84130	CP	30/09/2019	7428	Tesco - Milk & decaf Teabags		6.89	0.00	<u>6.89</u>	R	<u>30/09/2019</u>		
84381	CP	07/10/2019	7429	Tescos - 2 x Milks	<b>Oct 19</b>	2.18	0.00	2.18	R	31/10/2019		
84382	CP	14/10/2019	7430	Tescos - 2 x Milks		2.18	0.00	2.18	R	31/10/2019		
84383	CP	15/10/2019	7431	Car Parking for LR - Parkway		13.34	2.66	16.00	R	31/10/2019		
84384	CP	15/10/2019	7432	Evening Meal for LR - DRS		17.00	3.40	20.40	R	31/10/2019		
84385	CP	16/10/2019	7433	Subsistence for travelling for IR		22.46	3.04	25.50	R	31/10/2019		
84386	CP	16/10/2019	7434	Breakfast for LR		5.95	1.19	7.14	R	31/10/2019		
84387	CP	28/10/2019	7435	Tescos - 2 x Milks		2.18	0.00	2.18	R	31/10/2019		
Totals						£		<u>150.62</u>		<u>11.04</u>		<u>161.66</u>

### Transfers Between Accounts August 2019 - October 2019

Bank	NominalRecord.AccountName	Type	Date	Journal	TransactionNominal.Details	Amount
1200	NAT WEST ACCOUNT NO 1:	JD	16/08/2019	J1395	Tsf from Direct Res to No1 Acc	85,000.00
1200	NAT WEST ACCOUNT NO 1:	JC	16/08/2019	J1396	Tsf from No1 Acc to No2 Acc (Re Wages)	-65,000.00
1200	NAT WEST ACCOUNT NO 1:	JD	06/09/2019	J1403	Tsf from Direct Res to No1 Acc	125,000.00
1200	NAT WEST ACCOUNT NO 1:	JC	06/09/2019	J1404	Tsf from No1 Acc to No2 Acc (Re Wages)	-65,000.00
1200	NAT WEST ACCOUNT NO 1:	JC	27/09/2019	J1408 (010915)	Tsf from lloyds Current to No1 Acc	-150.00
1200	NAT WEST ACCOUNT NO 1:	JD	03/10/2019	J1411	Tsf from Direct Res to No1 Acc	190,000.00
1200	NAT WEST ACCOUNT NO 1:	JC	03/10/2019	J1412	Tsf from No1 Acc to No2 Acc (Re Wages)	-80,000.00
1201	NAT WEST ACCOUNT NO 2:	JD	16/08/2019	J1396	Tsf from No1 Acc to No2 Acc (Re Wages)	65,000.00
1201	NAT WEST ACCOUNT NO 2:	JD	06/09/2019	J1404	Tsf from No1 Acc to No2 Acc (Re Wages)	65,000.00
1201	NAT WEST ACCOUNT NO 2:	JD	03/10/2019	J1412	Tsf from No1 Acc to No2 Acc (Re Wages)	80,000.00
1230	PETTY CASH	JD	27/09/2019	J1408 (010915)	Tsf from lloyds Current to No1 Acc	150.00
1257	Nat West Direct Reserve Acc	JC	16/08/2019	J1395	Tsf from Direct Res to No1 Acc	-85,000.00
1257	Nat West Direct Reserve Acc	JC	06/09/2019	J1403	Tsf from Direct Res to No1 Acc	-125,000.00
1257	Nat West Direct Reserve Acc	JC	03/10/2019	J1411	Tsf from Direct Res to No1 Acc	-190,000.00